

**Finbarr O’Connell, Emma Thompson, Adam Stephens and Andy McGill were appointed Joint Administrators (the “Administrators”) of Park First Freeholds Limited (in administration), Park First Glasgow Rentals Limited (in administration), Park First Gatwick Rentals Limited (in administration) and Help Me Park Gatwick Limited (in administration) - (together the “Companies”) on 4th July 2019**

We have prepared this document to provide an update to investors regarding rental expense payments.

## **UPDATE TO INVESTORS AND CREDITORS**

**Date 13 August 2021**

### **Update on rental expense payments**

Further to recent updates, we are pleased to confirm that we are working towards being able to make rent expense payments to investors.

In preparation for making the payments, we are contacting all investors to ensure that we hold the correct details to be able to make electronic payments and/ or to request further details in this regard.

Please note, due to the large number of investors we have outsourced the sending of this correspondence to a third-party operator, Black & Callow, and the email will therefore be sent from this email address [london@blackandcallow.com](mailto:london@blackandcallow.com).

If you require any assistance, please email us at the usual email address ([parkfirst@smithandwilliamson.com](mailto:parkfirst@smithandwilliamson.com)) with your Landlord ID, postal address and as much information as possible.

You may also call us on 020 7131 8912, but please be aware that lines are open Monday to Friday between 10a.m. and 4p.m. U.K. time. If the line is busy, you will be advised to call back later or send an email setting out details of the assistance you require.

The affairs, business and property of the Companies are being managed by the administrators Emma Thompson, Finbarr O’Connell, Adam Stephens and Andrew McGill who act as agents of the Companies and without personal liability

Emma Thompson, Finbarr O’Connell, Adam Stephens and Andrew McGill are licensed as insolvency practitioners in the UK by the Institute of Chartered Accountants in England and Wales.

As such, we are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment.

The Fair Processing Notice in relation to the General Data Protection Regulation can be accessed at <http://smithandwilliamson.com/rrsgdpr> Should you wish to be supplied with a hard copy, free of charge, please contact the staff member above.

The word partner is used to refer to a member of Smith & Williamson LLP. A list of members is available at the registered office Registered in England at 25 Moorgate, London EC2R 6AY No OC369631 Regulated by the Institute of Chartered Accountants in England and Wales for a range of investment business activities A member of Nexia International, a worldwide network of independent accounting firms