

**Emma Thompson, Finbarr O’Connell and Adam Stephens were appointed Joint Administrators of certain companies in the Bishops Move group on 17<sup>th</sup> August 2020.**

**We have prepared this document to help creditors and customers understand what is happening. We hope that it helps.**

**Thank you**

### **FREQUENTLY ASKED QUESTIONS**

**Bishop & Sons’ Depositories Limited**

**Bishop’s Move (Chichester) Limited**

**Bishop’s Move (Edinburgh) Limited**

**Bishop’s Move Limited**

**Blatchpack Limited**

**All in administration (together “Bishops Move” or the “Group”)**

**Please note that the Joint Administrators completed a sale of the business and certain assets of the Group on 17 August 2020 to AGM Bishops Limited (“AGM”).**

**Please see below for further details.**

**Date 17 August 2020**

The affairs, business and property of the Group are being managed by the joint administrators, Emma Thompson, Finbarr O’Connell and Adam Stephens. They act as agents of the Group and without personal liability. Emma Thompson, Finbarr O’Connell and Adam Stephens are licensed as insolvency practitioners in the UK by the Institute of Chartered Accountants in England and Wales.

The Group companies are incorporated in England and Wales under the Companies Act 2006. The Fair Processing Notice in relation to the General Data Protection Regulation can be accessed at [www.smithandwilliamson.com/rrsgdpr](http://www.smithandwilliamson.com/rrsgdpr) Should you wish to be supplied with a hard copy, free of charge, please contact Smith & Williamson’s offices.

**Q. What is a pre-packaged Administration?**

A pre-packaged administration is where the sale of the business and assets of a company is negotiated before the appointment of administrators. The sale then completes either immediately on, or shortly after, the administrators' appointment.

Please be advised that the Administrators of the Group completed a sale of its business and certain assets on 17 August 2020 to AGM.

**Q. Who are the Administrators / Smith & Williamson LLP?**

Emma Thompson, Finbarr O'Connell and Adam Stephens (the "Administrators") all of Smith & Williamson LLP, 25 Moorgate, London EC2R 6AY, were appointed joint administrators of the Group.

The Administrators are all qualified insolvency practitioners, regulated by The Institute of Chartered Accountants in England & Wales. The Administrators act independently of the Group and the directors, for the benefit of creditors. Their primary duty is to maximise realisations for the benefit of the Group's creditors.

**Q. Why has the Group entered administration?**

Professional advice was sought and the Group's directors were advised that the Group was insolvent and that it should be placed into administration to provide protection for the employees, creditors and clients.

**Q. I am owed money by Bishops Move, how do I make a claim?**

The Administrators will contact all known creditors of the Group shortly to provide further details on how to make a claim in the administrations.

**Q. I have a storage account with Bishops Move, what happens now?**

AGM will continue to provide storage services to storage customers of the Group and you should call or email your usual contact should you require any assistance.

If you owe money in respect of your storage account, you will be contacted with instructions on how payment should be made towards your account going forward.

The affairs, business and property of the Group are being managed by the joint administrators, Emma Thompson, Finbarr O'Connell and Adam Stephens. They act as agents of the Group and without personal liability. Emma Thompson, Finbarr O'Connell and Adam Stephens are licensed as insolvency practitioners in the UK by the Institute of Chartered Accountants in England and Wales.

The Group companies are incorporated in England and Wales under the Companies Act 2006. The Fair Processing Notice in relation to the General Data Protection Regulation can be accessed at [www.smithandwilliamson.com/rsgdpr](http://www.smithandwilliamson.com/rsgdpr) Should you wish to be supplied with a hard copy, free of charge, please contact Smith & Williamson's offices.

**Q. I have paid Bishops Move for moving services which have not yet happened, will I get my money back?**

If you have paid Bishops Move for moving services and the work has not yet been carried out, AGM will complete this work for you and will be in touch regarding next steps. Business will continue as normal, unchanged and there should be no disruption to the service you receive.

**Q. I am a corporate customer of Bishops Move, what do I need to do?**

As above, AGM will complete this work for you and will be in touch regarding next steps, it is envisaged business will continue as normal, unchanged and there should be no disruption to the service you receive. AGM will contact all corporate customers shortly.

**Q. I work as a franchisee for Bishops Move, what do I need to do?**

You do not need to take any action. AGM will contact all franchisees shortly, outlining next steps.

**Q. What if I owe Bishops Move money?**

If you owe Bishops Move money you will be asked to pay that money. You will be contacted by AGM with details of where the money should be paid shortly.

**Q. Where and when will updates and correspondence be made available?**

Updates from the Administrators, including the Administrators' statements of proposals, will be uploaded to this webpage when available.

**Q. How do I advise the administrators of any matters?**

If you wish to advise the administrators of any matters, please email them at [bishopsmove@smithandwilliamson.com](mailto:bishopsmove@smithandwilliamson.com)

You can also write to them:

FAO The Administrators  
Bishops Move Group (in administration)  
c/o Smith & Williamson LLP

The affairs, business and property of the Group are being managed by the joint administrators, Emma Thompson, Finbarr O'Connell and Adam Stephens. They act as agents of the Group and without personal liability. Emma Thompson, Finbarr O'Connell and Adam Stephens are licensed as insolvency practitioners in the UK by the Institute of Chartered Accountants in England and Wales.

The Group companies are incorporated in England and Wales under the Companies Act 2006. The Fair Processing Notice in relation to the General Data Protection Regulation can be accessed at [www.smithandwilliamson.com/rsgdpr](http://www.smithandwilliamson.com/rsgdpr) Should you wish to be supplied with a hard copy, free of charge, please contact Smith & Williamson's offices.

25 Moorgate  
London  
EC2R 6AY

## CONTACT DETAILS

Website: [www.smithandwilliamson.com/bishops](http://www.smithandwilliamson.com/bishops)

Administrators' email: [bishopsmove@smithandwilliamson.com](mailto:bishopsmove@smithandwilliamson.com)

## GDPR Fair Processing Notice

**As part of our role as Administrators, we may need to access and use data relating to individuals. In doing so, we must abide by data protection requirements.**

**Information about the way that we will use and store personal data in relation to insolvency appointments can be found at [www.smithandwilliamson.com/rrsgdpr](http://www.smithandwilliamson.com/rrsgdpr). If you are unable to download this, please contact the Administrators and a hard copy will be provided free of charge.**

**It is important that you read this Fair Processing Notice so that you are truly aware of how and why we are using your data. This Fair Processing Notice supplements any other notices the Group may have served on you and is not intended to override them.**

**To the extent that you hold any personal data on the Group's data subjects provided to you by the Group or obtained otherwise, you must process such data in accordance with data protection legislation. Please contact us if you believe this applies.**

The affairs, business and property of the Group are being managed by the joint administrators, Emma Thompson, Finbarr O'Connell and Adam Stephens. They act as agents of the Group and without personal liability. Emma Thompson, Finbarr O'Connell and Adam Stephens are licensed as insolvency practitioners in the UK by the Institute of Chartered Accountants in England and Wales.

The Group companies are incorporated in England and Wales under the Companies Act 2006. The Fair Processing Notice in relation to the General Data Protection Regulation can be accessed at [www.smithandwilliamson.com/rrsgdpr](http://www.smithandwilliamson.com/rrsgdpr) Should you wish to be supplied with a hard copy, free of charge, please contact Smith & Williamson's offices.